

DAC Theater Rental Rates:

The Daniel Arts Center (DAC) facilities at Bard College at Simon's Rock will be made available to individuals and/or organization that have purposes considered to be compatible with the mission and image of Bard College at Simon's Rock. Any user of the DAC accepts the responsibility of protecting it for the long-term enjoyment of the people of the Berkshires. Rental reservations will be subject to the completion of required documentation and payment of deposit. Any use of the space and equipment is subject to availability and must be requested from the Director of College Relations.

General Rules:

- Fees must be **paid in full** a minimum of **two weeks** prior to facilities use, or as noted in the rental agreement.
- All fees are for **one day**. A day is defined as 10 consecutive hours including at least one hour break and one half hour break. Bard College at Simon's Rock determines the hours of use and break times. Multiple day rental fees are negotiable.
- **Earliest Load in time:** 9:00am. **Latest load out time:** 11:00pm. Overtime labor and rental fees apply outside of these hours of use.

Rental rates for the DAC theater spaces are calculated based on **High Impact** versus **Low Impact** usage of the space. Please read carefully below to determine the level of impact for your event. Once your impact level is decided, please refer to the appropriate chart below.

High Impact Events are defined by **any** of the following: a performance on the stage with an audience in the house, the event is advertised to the public, technical needs of the show require the use of either our lighting or sound packages or a potential need for outside labor.

Low Impact Events are meetings and private events that do not include a full stage production, are not promoted to the general public, have no ticket sales and do not exceed four hours in length.

The rental rates listed below include:

- A Production Manager (to advance the event, does NOT include day of event)
- One Production Staff (day of event) to oversee venue and provide basic services
- Marketing Assistance: listing on college website including a direct link to your website
- Use of the venue of your choosing **AND** lobby, concession stand, restrooms, backstage facilities

The rental rates listed below do NOT include:

- Ticket Office Services
- Front of House Staff

- Stage labor, sound & lighting control operators, followspot operators (the Production Manager will determine the number of technicians and front of house staff required to load in, set up, focus, and restore light plot and stage equipment)
- Special setups for stage, seating areas, rehearsals, lobbies
- Hiring of Fire Marshals (required if atmospheric effects are used)
- Piano usage
- Labor cost to restore the theater after the rental to the basic condition needed for regular program activity

HIGH IMPACT RENTALS

	McConnell Theater (mainstage)		Liebowitz Theater (black box)	
	Standard Rate	Not For Profit Rate	Standard Rate	Not For Profit Rate
Monday-Thursday	\$1,500	\$1,000	\$1,000	\$750
Friday-Sunday	\$2,000	\$1,250	\$1,500	\$1000

LOW IMPACT RENTALS

	McConnell Theater (mainstage)		Liebowitz Theater (black box)	
	Standard Rate	Not For Profit Rate	Standard Rate	Not For Profit Rate
Monday-Thursday	\$1,000	\$750	\$750	\$500
Friday-Sunday	\$1,250	\$1,000	\$1,000	\$750

Additional Labor Rates (all labor rates are subject to a 4 hour minimum):

Light Board ops and Riggers	\$28.00 /hour
Sound Board Operators	\$33.00 /hour
Stage Specialists, audio assistants	\$25.00 /hour
Fire watch (if required)	\$27.00 /hour
FOH staff or secondary DAC staff	\$25.00 /hour

Ancillary Fees:

Steinway Piano Concert D and artists bench (subject to approval)	\$200 /day
Yamaha Upright Piano and artists bench	\$150 /day
Piano Tuning (must be scheduled in advance)	\$85 per tuning

Equipment:

1. **The sound and light systems are included in the high-impact rental rate.** The renter will assume the cost of labor for qualified lighting and sound operators unless the renter or his/her personnel can demonstrate a sufficient proficiency in the operation of the DAC's systems. Approval of renter's personnel is at the sole discretion of the DAC Production Manager.
2. **The rigging system is included in the high-impact rental rate.** The renter will assume the cost of labor for qualified rigging operators unless the renter or his/her personnel can demonstrate a sufficient proficiency in the operation of the DAC's systems. Approval of renter's personnel is at the sole discretion of the DAC Production Manager.
3. **The DAC standard light plot is included in the high-impact rental rate.** Any changes to this standard lighting plot will be charged at a time and materials rate along with any labor cost to restore to the standard lighting plot.
4. Any equipment required by a renter in addition to that owned by the DAC will be the **responsibility of the renter** and all costs associated with securing such equipment will be the **responsibility of the renter**. Some specialized DAC equipment may be available for an additional fee.
5. The use of **fog or haze** can trigger the fire protection system. For this reason, if such use is required, there will be a **mandatory fire panel monitoring** by the Great Barrington Fire Department for the duration of rehearsals and performances. **The cost of this is NOT included in the rental rate and will be borne entirely by the renter.**
6. The Steinway Model D piano is in excellent condition and is available for rental at a cost of \$200 per day. This piano may **ONLY** be used in the McConnell Theater and **NOT** in the Liebowitz Theater or any other space. The cost of any necessary tuning is NOT included and will be billed separately at a rate of **\$85 per tuning**.
7. **In order to comply with FCC-mandated regulations,** the DAC prohibits the use of microphones, headsets or any other wireless devices that operate using frequencies between 698 and 806 MHz (the 700 MHz Band) for broadcast. **This policy will be strictly enforced.**
8. The DAC maintains a small inventory of tables, chairs, music stands, etc... These items will be made available to the renter whenever possible. All materials needed in excess of our inventory are the **responsibility of the renter**. Any rental items brought in by the renter must be removed within 12 hours of the event, unless other arrangements have been made with the DAC Production Manager.

House Rules:

1. The stated **hall capacity will not be exceeded** under any circumstances.
2. The **house will open to the public 30 minutes before the scheduled show time**, following a consultation between DAC staff and the renter's production department.
3. The **actual start time for the performance** will be decided by the DAC Production Manager after consultation with the renter's production department and the performers.
4. **Performances will terminate by 10:00 PM** unless approved, in advance, by the DAC staff.
5. Lighting intensities for the auditorium, lobbies, and backstage spaces will be under the direct control of the DAC staff, **who have the final authority on those intensities** at all times.

6. **Audio levels for the auditorium will also be under the direct control of the DAC staff.** At no time shall the sound volume level exceed 96 decibels in any area of the theater.