BARD COLLEGE AT SIMON'S ROCK

VISITING STUDENT
COURSE REGISTRATION FORM
2019-2020

[Students under the age of 18 wishing to take a course at Simon's Rock must apply through the Admission Office.]

Semester (check one): ☐ Fall 20_____ ☐ Spring 20_____

Name _____
                     Last   First

Address _____   Tel # _____

_____   Email_____

_____   Date of Birth_____

First time student _____   Returning student _____

Course #	Course Title	Credit	Non-Credit	Audit	Instructor's Signature

I understand and agree:

- That enrollment is for the above course only. Visiting Students may participate in no more than one course per semester.

- That enrollment as a visiting student entails enrollment only in this course and use of the library. Participation in extra-curricular activities or use of Simon's Rock facilities not related to the course taken are available to a visiting student only on the same basis as to other area residents.

- **FOR CREDIT ONLY:** That if I withdraw for any reason within two weeks of registration for the course, my tuition will be refunded. If I withdraw after that time, my tuition is not refundable.

- **FOR AUDIT OR NON-CREDIT:** There will be no refund at any time.

- That tuition does not include laboratory or studio fees, where applicable, which are additional. All fees are payable to Simon's Rock no later than the first day of class attendance each semester.

- That Simon's Rock may cancel my enrollment at any time, in which event my tuition will be refunded.

Signature:_____ _____
                       Student   Date

Fee Paid: $ _____ _____ _____
                   Director of Finance   Date

Eligibility verified by Registrar's Office: _____ _____
                                                     Registrar   Date

*Return this form with all necessary signatures to the Registrar on the first day of class.

VISITING STUDENT PROGRAM

Audit/Non-Credit Guidelines
2019-2020

These guidelines apply to adult visiting students approved to take a course on an audit or non-credit basis. Auditors simply attend a class; students who enroll on a non-credit basis submit all of the course work to the instructor for evaluation and a grade, but do not receive college credit. Only students who are eligible to live off-campus, that is local adults or Simon's Rock students who have been in residence at the college for at least four semesters, can receive permission to be visiting students. High school-aged students must apply through the Admission Office to be a visiting student.

APPLICATION PROCEDURE

Applicants to attend as auditing or non-credit students must submit these materials to the Registrar's Office:

1. A course registration form with instructor's signature, indicating permission to enroll in the course.

Permission for new students to attend the college as auditors or non-creditors must be granted by the Dean of Academic Affairs.

TUITION

The fee for auditing a course is $300 per course. The fee for enrolling on a non-credit basis is $920 per course. The fees for half-semester modules are half these rates. Financial Aid is not available to auditors or non-credit students. Where applicable, studio fees or lab fees are additional. Audit/Non-credit fees are not refundable at any time.

RESTRICTIONS

- Visiting students may not live on campus; they may not stay on campus overnight without permission of the Director of Residence Life.

- Visiting students must display a parking sticker on their vehicles and must adhere to all campus regulations, including parking regulations. Parking stickers are available at the Campus Safety office after 4pm with documentation of enrollment by the Registrar.